

Arts and Cultural Alliance
Fiscal Sponsor -- Project Specific Eligibility and Requirements (rev. September 2018)

The Arts and Cultural Alliance of Newport County can serve as a 501(c)3 Umbrella Sponsor for Newport County artists soliciting tax-deductible donations and grant funding for arts projects that benefit our community.

Eligibility

- Applicants must be a member of ACA.
- Applicants must reside in Newport County.
- Projects can fall into any artistic genre category: fine arts, visual arts (illustration, graphic design, multimedia), performing arts, the literary arts (creative writing, poetry), music (performance, composing), theatre. Other artistic “sub-genres” may also be considered.
- ACA will not serve as the fiscal sponsor for projects such as:
 - Bricks and mortar activities and capital improvements, or for the purchase of permanent equipment.
 - Eliminating or reducing existing debt, or for contributions to an endowment fund.
 - Fundraising efforts, such as social events or benefits.
 - Prizes and awards.
 - Hospitality expenses, such as food and beverages for openings or receptions. Under no circumstances will the purchase of alcoholic beverages be supported.
 - Activities which are part of a graduate or undergraduate degree program, or for which academic credit is received.
 - Applications for projects that proselytize or promote religious activities, or which take place as part of a religious service.
 - Performances and exhibitions not available to the general public, or which are inaccessible to people with disabilities.

Requirements

- A report documenting how the grant or donated money was spent is due 30 days after the project end date.
- A charge of 5% of the total monies received will be deducted to cover the ACA's administrative costs. 25% of the funds will be held until the final report is received.

Application Details

- Complete the Fiscal Sponsor Project Donation Application and include a project budget and timeline with fixed end date. ACA will not receive individual donations after the project has concluded.
- Materials should be submitted electronically to info@newportarts.org (subject: ACA Fiscal Sponsor Project Application).

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More Information

- Application status will be informed via e-mail.
- For more information e-mail info@newportarts.org (subject: ACA Fiscal Sponsor)

Timeline for Grant Applicants

- 6 weeks prior to grant deadline: submit ACA Fiscal Sponsor Application to ACA
- No later than 4 weeks prior to grant deadline: notification of ACA fiscal sponsor status
- 10 - 14 days prior to grant deadline: final grant proposal submitted for ACA review
- 30 days after project concludes: report due to ACA

Timeline for Project Specific Applicants

- 6 weeks prior to project start date: ACA Fiscal Sponsor Application due
- No later than 4 weeks prior to project start date: notification of ACA fiscal sponsor status
- 30 days after project concludes: report due to ACA

Artists of all backgrounds, identities, and artistic means of expression from all Newport County communities (Jamestown, Little Compton, Middletown, Newport, Portsmouth, Tiverton) are strongly encouraged to apply.

Arts Cultural Alliance of Newport County
Application for Fiscal Sponsorship

Organization / Project name: _____

Individual contact name: _____

Address: _____

Telephone: _____ Email: _____

Year you joined the ACA: _____ Have you used ACA as a Fiscal Sponsor before? _____

If so, when (month/year) and for what project(s)? _____

Purpose/goal of your project: _____

Are you applying for a grant? ___ YES ___ NO

If Yes, name of grant for which you are applying (ex. RISCA Arts Access, RI Foundation
Newport County Fund): _____

Please summarize the project for which you are seeking funding: _____

How will your project be accessible to the public: _____

Please list any partners in the project: _____

Are you seeking funding/support from other resources? If so, please list them: _____

Please attach a copy of the grant and project timeline.

Signature _____ Date _____